

Terms and Conditions



Hourly rate

1:1 tuition £35

1:2 or 1:3 tuition (same year group) £25 per student

When to be paid

Fees are due at the start of each month. You will receive an invoice with the amount due and how to pay through QuickBooks.

Late payments

Flourish Education will endeavour to send you a reminder about payment as it is easy to forget these things in busy lives.

Unfortunately, no payment will result in no session.

Please contact me to discuss specific needs as they arise.

Unarranged absence

Cancelled or missed sessions will still require payment. The session may be rearranged depending on availability.

Pre-arranged absence

Any known absences should be communicated a month in advance. The session may be rearranged depending on availability.

Tutor holidays and bank holidays

I will endeavour to communicate any holidays a month in advance and where possible, rearrange the session/s.

Bank holiday sessions and tutoring through school holidays will take place unless otherwise stated.

Online Tutoring

Please ensure the following:

- Technology is set up and tested before the lesson to allow us to start on time.
- An ability to use Zoom.com (or similar video platform) and have a working camera and microphone.
- An adult is within audible or sight distance.
- Student is dressed appropriately.
- Student is seated comfortably with no distractions such as mobile phones or televisions.

N.B Flourish Education has no control over the availability of the video platform and accordingly we cannot promise that the video platform will be available at all times or that it will remain uninterrupted throughout a session.

For face-to-face please ensure the following:

- Arrival 5 minutes before the session starts.
- Bring any resources given to you that are needed for the session.
- Be on time for collection as there may be another student arriving after your slot.

N.B Tutoring may take place in a downstairs room or in an office, which is upstairs.

A well-behaved dog is likely to be on the premises. Please make us aware of any allergies to pet hair.

Contactable hours

Please contact me by email lisa@flourish-education.co.uk or phone 07876221593.

My working hours are varied; therefore, I will endeavour to get back to you as soon as possible.

Notice period

There may come a time when goals have been met, or tuition is no longer required by the family. A notice period of one month is required in writing.

N.B Flourish Education shall have no liability to you for any breach of these Terms caused by any event or circumstance beyond our reasonable control including, but not limited to, strikes, lockouts or other industrial disputes; breakdown of systems or network access; or flood, fire, explosion or accident.

To be completed by the Parent/Guardian

I, the parent/guardian, agree to the conditions set out in this agreement and agree to provide a reasonable notice period of any changes that need to be made to this agreement.

Signed:

X _____

Date:

To be completed by the Tutor

I, the tutor, agree to the conditions set out in this agreement and agree to provide a reasonable notice period of any changes that need to be made to this agreement.

Signed Isavill

Date Created August 2022 and Updated June 2023